# Education Committee Minutes

Thursday, January 14, 2010 – 9:30 to 11:30 am
Board Room, Administration Office

Present: R. Coey (Chairperson), P. Bartlette, B. Jolly, G. Buri, Dr. D. Michaels
Guests: (Members of the MY Report Card Committee)
Principals C. Cobbe, Harrison; B. Howell, St. Augustine; and K. Brigden, Linden Lanes; and C. Nevill, Literacy Specialist

**1. PROCEEDINGS:**

Trustee Coey called the meeting to order at 9:30 a.m. and welcomed our guests.

The purpose of this special meeting of the Education Committee was the continued consideration of the proposed Policy and Procedures 4052: *Assessment, Evaluation and Reporting of Student Learning and Achievement.* This was the second meeting focused on the review of this document.

The review process continued with an in-depth review of the last two sections of the procedures:

3. Evaluation Component of Instructional Cycle related to Summative Assessment; and
4. Reporting.

In the consideration of these two sections the following matter(s) was(were) discussed:

- student accountability for required assignments. There was a concern that it was not clear on the report card if students were not completing assignments.

Following the discussion it was agreed that the proposed Policy and Procedures 4052: *Assessment, Evaluation and Reporting of Student Learning and Achievement* would be brought back to the February 1, 2010 regular meeting of the Education Committee, with an amendment to the Middle Years Report Cards to include a section on student accountability for work completed.

The meeting adjourned at 11:15 a.m.

Respectfully submitted,

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| R. Coey, Chair | P. Bartlette |
| B. Jolly | G. Buri (Alternate) |